



Parliamentary Commission

Standard Bidding Document

for

Disposal by Public Bidding

| | |
|----------------------------|----------------------------------|
| SUBJECT OF DISPOSAL | DISPOSAL OF VARIOUS ITEMS |
| DISPOSAL REFERENCE | POU/DISP/PB/23-24/00001 |
| DATE OF ISSUE | 24 August 2023 |

Standard Bidding Document

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ABRIDGED DISPOSAL NOTICE UNDER PUBLIC BIDDING



Parliamentary Commission

BID NOTICE

1. The Parliamentary Commission invites sealed bids from eligible bidders for *DISPOSAL OF VARIOUS ITEMS*.
2. The Bidding document shall be inspected and issued at <https://www.parliament.go.ug/procurement-notices>.
3. Interested Bidders are requested to scan and send the application letter and payment receipt to email addresses skwatta@parliament.go.ug / snabukwasi@parliament.go.ug.
4. The deadline for bid submission shall be at 11.00 A: M on Thursday, 14 September 2023
5. The detailed bid notice is available at the Entity's website at www.parliament.go.ug.

CLERK TO PARLIAMENT



PARLIAMENTARY COMMISSION

BID NOTICE UNDER PUBLIC BIDDING

24 August 2023

Invitation to bid for disposal of assets - POU/DISP/PB/23-24/00001

1. The Parliamentary Commission intends to disposal of various assets.
2. The Items are sold on an “as is, where is” basis and the Entity will have no further liability after sale.
3. The Entity invites sealed bids for the purchase of the Various Items.
4. Bidding will be conducted in accordance with the Public Bidding Disposal method contained in the Public Procurement and Disposal of Public Assets Act, 2003 and is open to all bidders.
5. Interested bidders may inspect the asset(s) at the location indicated in 7(a) on all working days from **28 August 2023 - 11 September 2023 from 09:00 A:M– 4.00 P:M on working days at Parliamentary Stores located at Development House (Interested bidders can call 0414-377443/0414377444/0414-377441 to make arrangements for the inspection of the assets)**
6. The bidding documents may be inspected and purchased by interested bidders on the submission of a written application to the address indicated in 7(b) and upon payment of a non-refundable fee of **UGX 50,000/- (Fifty Thousand shillings only)**. The method of payment will be by payment in any URA authorised bank.
7. Bids must be delivered to the address indicated in 7(c) at or before **11.00 A:M on Thursday, 14 September 2023. All bids must be accompanied by a bid security of Uganda Shillings 500,000/-.** *The Bid Security must be valid until Wednesday, 10 January 2024.* Late bids shall be rejected. Bids will be opened in the presence of the bidders or the representatives of the bidders who choose to attend at the address indicated in 7(d) at **11:10 A:M on 14 September 2023**
8. (a) Documents may be inspected at: <https://www.parliament.go.ug/procurement-notice>.
(b) Documents will be issued from: *Interested Bidders are requested to scan and send the application letter and payment receipt to email addresses*
skwatta@parliament.go.ug/snabukwasi@parliament.go.ug

- (c) Bids must be delivered to: ***Parliament Building, South Wing, Basement Floor, Room B20A***
- (d) Address of bid opening: ***Parliament Building, South Wing, Basement Floor, Conference Room.***

9. The planned disposal schedule (subject to changes) is as follows:

| | Activity | Date |
|----|---|--|
| a. | Publish bid notice | <i>24 August 2023</i> |
| b. | Inspection of assets | <i>28 August 2023 -11 September 2023 from 09:00 A:M– 4.00 P:M on working days at Parliamentary Stores located at Development House (Interested bidders can call 0414-377441/0414377437 to make arrangements for the inspection)</i> |
| c. | Bid closing date | <i>Thursday, 14 September 2023</i> |
| d. | Evaluation process | <i>Within 20 working days from bid closing date</i> |
| e. | Display and communication of best evaluated bidder notice | <i>Within 5 working days from Contracts Committee award</i> |
| f. | Contract award and signature | <i>After expiry of at least 10 working days from display of the best evaluated bidder notice</i> |

SIMON KWATTA

Procurement Officer

PART 1: Bidding Procedures

Instructions to Bidders

Disposal Reference Number: **POU/DISP/PB/23-24/00001**

Subject of Disposal: **Various Items**

A. GENERAL

Scope of Bid: The Parliamentary Commission, hereinafter called the “Procuring and Disposing Entity”, invites bids for the purchase of the assets described in Part 2, Description of Assets.

This disposal process will be conducted in accordance with the Public Bidding disposal method contained in the Government of Uganda’s Public Procurement and Disposal of Public Assets Act, 2003 and Public Procurement and Disposal of Public Assets (Disposal of Public Assets) Regulations, 2014 and the procedures described in Part 1: Bidding Procedures.

Any resulting contract shall be subject to the terms and conditions detailed in Part 3: Contract.

Lots and Items: The assets are divided into lots and/or items, as listed in Part 2, Description of Assets. Bidders shall be permitted to bid for individual or multiple lots and/or items according to the following rules:

1. Bidders must bid for complete lots only. Bids for partial lots shall be rejected.
2. Bidders may bid for any individual lot or combination of lots.

Corrupt Practices: It is the Government of Uganda’s policy to require that Procuring and Disposing Entities, as well as Bidders and Buyers observe the highest standards of ethics during disposal and the execution of contracts. In pursuit of this policy, the Government of Uganda;

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) “corrupt practice” includes the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the disposal process or in contract execution;
 - (ii) “fraudulent practice” is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
 - (iii) “collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party; and
 - (iv) “coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
- (b) will reject a recommendation for award if it determines that the Bidder recommended for award has engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract;
- (c) will suspend a Provider or bidder from engaging in any public procurement and disposal proceeding for a stated period of time, if it at any time determines that the Provider or bidder has engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Government contract.

In pursuit of the policy defined above, the Procuring and Disposing Entity may terminate a contract, or be ordered by the PPDA Tribunal to cancel a contract, if it at any time determines that corrupt, fraudulent, collusive or coercive practices were engaged in by representatives of the Procuring and Disposing Entity or of a Bidder, Provider or Buyer during the disposal process or the execution of that contract.

Code of Ethical Conduct: In pursuit of the policy defined above, the Government of Uganda requires representatives of both the Procuring and Disposing Entities and of Bidders, Providers and Buyers to adhere to the relevant codes of ethical conduct. The Code of Ethical Conduct for Bidders and Providers as provided in the bidding forms shall be signed by the Bidder and submitted together with the other bidding forms.

B. Bidding Document

Bidding Document: The Bidding Document consists of the following Parts, which should be read in conjunction with any addenda issued:

- Part 1: Bidding Procedures
- Part 2: Description of Assets
- Part 3: Contract

The Bid Notice/non Public Invitation Notice is not part of the Bidding Document.

At any time prior to the deadline for submission of bids, the Procuring and Disposing Entity may amend the Bidding Document or extend the deadline for submission of bids by issue of addenda. Addenda will be issued in writing to all Bidders who obtained the Bidding Document directly from the Procuring and Disposing Entity.

Clarification of Bidding Document: Any queries regarding this Bidding Document should be addressed to the Procuring and Disposing Entity in writing at the following address and no later than the date indicated below.

Address: skwatta@parliament.go.ug / snabukwasi@parliament.go.ug

Latest Date: **08 September 2023**

Any clarifications will be issued to all Bidders who obtained the Bidding Document directly from the Procuring and Disposing Entity.

C. Preparation of Bids

Preparation of Bids: You are advised to carefully read the complete Bidding Document, including the Conditions of Contract in Part 3: Contract, before preparing your bid.

Inspection of Assets: Potential Bidders may inspect the assets prior to preparing bids, at the following location and at the following time and date:

Address for inspection: **Parliamentary Stores**

Date(s) for inspection: **28 August 2023 -11 September 2023 from 09:00 A:M– 4.00 P:M on working days at Parliamentary Stores located at Development House (Interested bidders can call 0414-377443/0414377444/0414-377441 to make arrangements for the inspection)**

Time(s) for inspection: **Between 09:00am and 4.00pm on working days**

Documents Comprising the Bid: You are requested to bid for these items by completing, signing and returning:

1. the Bid Submission Sheet in this Part;
2. the List of Assets and Price Schedule in Part 2, with prices completed for all items or lots for which you are bidding;

The standard forms in this Bidding Document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

Validity of Bids: Bids shall be valid until ***Wednesday, 13 December 2023***

Currency of Bids: Bids may be priced in Uganda Shillings or any other freely convertible currency.

Bid Security/: A bid security of Uganda Shillings 500,000/-.The Bid Security must be valid until *Wednesday, 10 January 2024.*

Note

In addition to the conditions for forfeiture of a bid security stated in the PPDA(Rules and Methods For Procurement Of Supplies, Works And Non-Consultancy Services) Regulations,2014 Regulation 54(a & b),the bid security shall be forfeited if a successful bidder refuses to sign the contract or fails to pay the contract price within the specified period.

Copies of Bid: The Bidder shall prepare one original and two (2) copies of the bid, which shall be marked “ORIGINAL” or “COPY” as appropriate. In the event of any discrepancy between the original and the copies, the original shall prevail.

Signing of Bids: The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorised to sign on behalf of the Bidder. All pages of the bid shall be signed or initialled by the person signing the bid.

D. Submission and Opening of Bids

Sealing and marking of Bids: Bids should be sealed in a single envelope, clearly marked with the Disposal Reference Number above, the Bidder’s name, the name of the Procuring and Disposing Entity and a warning not to open before the date and time of the bid opening. Envelopes should be sealed in such a manner that opening and resealing cannot be achieved undetected.

Submission of Bids: Bids should be submitted to the address below, no later than the date and time of the deadline below. Late bids shall be declared late, rejected and returned unopened to the bidder.

Date of deadline: ***Thursday, 14 September 2023***

Time of deadline: ***11.00am (local time).***

Address: ***Parliament Building, South Wing, Basement Floor, Room B20A***

Opening of Bids: The Procuring and Disposing Entity shall conduct the bid opening in the presence of Bidders` representatives who choose to attend, at the address, date and time below.

A record of the opening will be posted on the Procuring and Disposing Entity's Notice Board within one working day of the opening.

Date of opening: ***Thursday, 14 September 2023***

Time of opening: ***11:10 A; M (local time).***

Address: ***Parliament Building, South Wing, Basement Floor, Conference Room.***

E. Evaluation of Bids

Evaluation of Bids: The evaluation of bids shall be based on price only (or price and other factors where applicable)¹

Evaluation of Price: The Procuring and Disposing Entity shall correct any arithmetic errors in the bids, convert the bids to a common currency and rank bids to determine the highest priced bid.

Evaluation Currency: The currency of evaluation is Uganda Shillings. Bids in other currencies will be converted to this currency for evaluation purposes only, using the exchange rates published by the Bank of Uganda on the date of the submission deadline.

Best Evaluated Bid: The best evaluated bid shall be:

- i. the highest priced bid where the evaluation is based on price only or
- ii. the highest priced bid which is eligible and passes the evaluation of other criteria, where other factors in addition to price are considered

In either of the above cases, the best evaluated bid shall be recommended for award of contract, subject to any reservations regarding failure to meet the official valuation or reserve price and subject to a limit of one similar item for one public officer.

Right to Reject: The Procuring and Disposing Entity reserves the right to accept or reject any bid or to cancel the bidding process and reject all bids at any time prior to contract award.

F. Award of Contract

Formation of contract: Formation of a contract shall be by signing a contract in accordance with Part 3: Contract.

The successful bidder will be expected to pay for and collect the assets within the period specified in the Agreement.

Right to Review: Bidders may seek an Administrative Review by the Accounting Officer in accordance with the Public Procurement and Disposal of Public Assets Act 2003 if they are aggrieved with the decision of the PDE.

¹ In the case where other factors other than price are to be considered, the PDE should specify what the other factors are and should also specify the evaluation criteria for the other factors. The eligibility requirements and other factors shall be evaluated on a pass or fail basis.

Bid Submission Sheet

[Complete this form with all the requested details and submit it as the first page of your bid, with any documents requested above attached. Ensure that your bid is authorised or signed in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bidding Document prevail over any attachments. If your bid is not authorised or signed, it may be rejected.]

| | |
|----------------------------|--|
| Bid Addressed to (PDE): | |
| Date of Bid: | |
| Disposal Reference Number: | |
| Subject of Disposal: | |

We/I offer to purchase the item or items listed in the attached List of Assets and Price Schedule, at the prices indicated on the attached List of Assets and Price Schedule, in accordance with the terms and conditions stated in your Bidding Document referenced above.

We/I have signed and undertake to abide by the Code of Ethical Conduct for Bidders and Providers attached, during the procurement process and the execution of any resulting contract;

This bid is valid until the _____ *[insert date, month and year]*

We/I confirm that the prices quoted in the List of Assets and Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Bid Submitted By:

Signature: _____

Name: _____

Date: _____ (DD/MM/YY)

Address: _____

Tel No: _____

CODE OF ETHICAL CONDUCT IN BUSINESS FOR BIDDERS AND PROVIDERS²

(Under Section 93 of the Public Procurement and Disposal of Public Assets Act, 2003)

1. Ethical Principles

Bidders and providers shall at all times-

- (a) maintain integrity and independence in their professional judgment and conduct;
- (b) comply with both the letter and the spirit of-
 - i. the laws of Uganda; and
 - ii. any contract awarded.
- (c) avoid associations with businesses and organizations which are in conflict with this Code.

2. Conflict of Interest

Bidders and providers shall not accept contracts which would constitute a conflict of interest with, any prior or current contract with any procuring and disposing entity. Bidders and providers shall disclose to all concerned parties those conflicts of interest that cannot reasonably be avoided or escaped.

3. Confidentiality and Accuracy of Information

- (1) Information given by bidders and providers in the course of the disposal processes or the performance of contracts shall be true, fair and not designed to mislead.
- (2) Providers shall respect the confidentiality of information received in the course of performance of a contract and shall not use such information for personal gain.

4. Gifts and Hospitality

Bidders and providers shall not offer gifts or hospitality directly or indirectly, to staff of a procuring and disposing entity that might be viewed by others as having an influence on a government procurement or disposal decision.

5. Inducements

- (1) Bidders and providers shall not offer or give anything of value to influence the action of a public official in the disposal process or in contract execution.
- (2) Bidders and providers shall not ask a public official to do anything which is inconsistent with the Act, Regulations, Guidelines or the Code of Ethical Conduct in Business.

6. Fraudulent Practices

Bidders and providers shall not-

- (a) collude with other businesses and organisations with the intention of depriving a procuring and disposing entity of the benefits of free and open competition;
- (b) enter into business arrangements that might prevent the effective operation of fair competition;
- (c) engage in deceptive financial practices, such as bribery, double billing or other improper financial practices;
- (d) misrepresent facts in order to influence a disposal process or the execution of a contract to the detriment of the Procuring and Disposing Entity; or utter false documents.
- (e) unlawfully obtain information relating to a disposal process in order to influence the process or execution of a contract to the detriment of the PDE
- (f) withholding information from the PDE during contract execution to the detriment of the PDE.

² The Code of Ethical Conduct in Business for Bidders and Providers has been modified for use in the disposal process.

I agree to comply with the above Code of Ethical Conduct in business.

AUTHORISED SIGNATORY

NAME OF BIDDER/PROVIDER

Part 2: Description of Assets

Description of Assets

Disposal Reference Number: **POU/DISP/PB/23-24/00001**

Lot Number: _____

Name of Lot: _____

The descriptions of the assets given below are for information purposes only and the Procuring and Disposing Entity gives no guarantee of the accuracy of the description. The Bidder bears all risk for the condition of the assets.

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|-------------------|------------------------|-------------------------------|-----------------------|-------------------|----------|----------------------|
| LOT 01 | Filing Cabinets | Metallic with 4No. Drawers | PCO-0080 | Development House | 1 | Used |
| | | Metallic with 4No. Drawers | PCO-CLD-CB-0007 | Basement 2 | 1 | Used |
| | | Metallic with 4No. Drawers | PCO6-0094 | Basement 2 | 1 | Used |
| | | Metallic with 4No. Drawers | PCO-CPA-CB-0001 | Basement 2 | 1 | Used |
| | | Metallic with 4No. Drawers | Not engraved | Development House | 7 | Used |
| | | Metallic with double shutters | PCO-LIB-0041 | Development House | 1 | Used |
| | | Metallic with double shutters | Not engraved | Development House | 4 | Used |
| | | Metallic with double shutters | Not engraved | Basement 2 | 1 | Used |
| | | 4 Drawers | PCO-LLD-CB-0007/PCO6- | Basement 2 | 1 | Used |
| | | 4 Drawers | PCO6-0094 | Basement 2 | 1 | Used |
| | | 4 Drawers | PCO-CPA-CB-0001 | Basement 2 | 1 | Used |
| | | Double shutter (big) | Not engraved | Basement 2 | 1 | Used |
| | | Leeco 4 drawers | Not engraved | Basement 2 | 1 | Used |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|--------|----------------|-----------------------------------|-----------------|-------------------|----------|-------------------|
| | Saving drawers | Metallic | PAL/FIN/SF/0002 | Development | 1 | Used |
| | | Metallic | Not engraved | Development | 2 | Used |
| LOT 02 | Chairs | Conference chair (red) | PCO-SAA-CH-3041 | Development House | 1 | Broken |
| | | Conference chair (red) | UNENGRAVED | Development House | 1 | Broken |
| | | Conference chair (red) | PCO-SAA-CH-2984 | Development House | 1 | Broken |
| | | Conference chair (red) | PCO-SAA-CH-2971 | Development House | 1 | Broken |
| | | Conference chair (red) | PCO-SAA-CH-0155 | Development House | 1 | Broken |
| | | Conference chair (red) | PCO/SAA/CH/3778 | Development House | 1 | Broken |
| | | Office chair swivel with back net | Not engraved | Basement 2 | 1 | Broken |
| | | Office chair petit | PCO-SAA-CH-2260 | Basement 2 | 1 | Broken |
| | | Conference chair | PCO-SAA-CH-0270 | Development House | 1 | Broken |
| | | Conference chair | PCO-SAA-CH-0177 | Development House | 1 | Broken |
| | | Conference chair | Not engraved | Development House | 8 | Broken |
| | | Ergonomic chair | PCO/CPA/CH/0075 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/CPA/CH/0099 | Development House | 1 | Old |
| | | Ergonomic chair | PCO-ORD-CH-0018 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/LIB/CH/0024 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/FIN/CH/0125 | Development House | 1 | Old |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|------|-------------|-----------------|----------------------------|-------------------|----------|-------------------|
| | | Ergonomic chair | PCO/SAA/CH/3357 | Development House | 1 | Old |
| | | Ergonomic chair | PCO-DSO-CH-0054 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/CPA/CH/0081 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/CLD-CH-0104 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/LGB/CH/0032 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/CPA/CH/0075 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/SAA/CH/3275 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/SAA/CH/3413 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/CPA/CH/0090 | Development House | 1 | Old |
| | | Ergonomic chair | PCO/SAA/CH/3194 | Development House | 1 | Old |
| | | Visitors chair | PCO-SAA-CH-0865 | Development House | 1 | Old |
| | | Visitors chair | PCO1-0927(PCO-CLD-CH-0003) | Development House | 1 | Old |
| | | Visitors chair | PCO-CLD-CH-0089 | Development House | 1 | Old |
| | | Visitors chair | PCO/LGB/CH/0023 | Development House | 1 | Old |
| | | Visitors chair | PCO-SAA-CH-2089 | Development House | 1 | Old |
| | | Visitors chair | PCO-CLD-CH-0074 | Development House | 1 | Old |
| | | Visitors chair | Unengraved | Development House | 1 | Old |
| | | Visitors chair | PCO/LGB/CH/0022 | Development House | 1 | Old |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|------|-------------|--|-----------------|-------------------|----------|-------------------|
| | | Visitors chair | PCO-SAA-CH-1244 | Development House | 1 | Old |
| | | Visitors chair | PCO-DRS-CH-0062 | Development House | 1 | Old |
| | | Reception Chair, 3No. Seater ,Stainless Steel Framed | Unengraved | Development House | 1 | Old |
| | | Reception Chair, 3No. Seater ,Stainless Steel Framed | PCO-CPA-CH-0015 | Development House | 1 | Old |
| | | Office Chair Swivel High back | PCO/LOP/CH/0067 | Development House | 1 | Old |
| | | Office Chair Swivel High back | PCO-LIB-CH-0055 | Development House | 1 | Old |
| | | Office Chair Swivel High back | PCO-LOP-CH-007 | Development House | 1 | Old |
| | | Office Chair Swivel High back | PCO-CLD-CH-009 | Development House | 1 | Old |
| | | Office Chair Swivel High back | Unengraved | Development House | 1 | Old |
| | | Office Chair Swivel High back | Unengraved | Development House | 1 | Old |
| | | Office Chair Swivel High back | PCO/ATL/CH/0017 | Development House | 1 | Old |
| | | Office Chair Swivel High back | UNENGRAVED | Development House | 1 | Old |
| | | Office Chair Swivel High back | PCO-LOP-CH-0027 | Development House | 1 | Old |
| | | Office Chair Swivel High back | PCO-CPA-CH-0054 | Development House | 1 | Old |
| | | Office Chair leather High back | PCO3-0203 | Development House | 1 | Old |
| | | Office Chair leather High back | Unengraved | Development House | 1 | Old |
| | | Office Chair leather High back | UNENGRAVED | Development House | 1 | Old |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|------|-------------|-------------------------------------|-----------------|-------------------|----------|-------------------|
| | | Office Chair leather wooden armrest | PCO-CLD-CH-0022 | Development House | 1 | Old |
| | | Office Chair leather | PCO-LOP-CH-0067 | Development | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-CLD-CH-0009 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-CLD-CH-0022 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-ORD-CH-0037 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-CPA-CH-0081 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-LOP-CH-0007 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-CLD-CH-0076 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-CPA-CH-0075 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-CPA-CH-0099 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-SAA-CH-4267 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-FIN-CH-0125 | Development House | 1 | Old |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|------|-------------|-------------------------------------|-----------------|-------------------|----------|-------------------|
| | | Office Chair leather wooden armrest | PCO-SAA-CH-3357 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-LGB-CH-0032 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-ATL-CH-0017 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-CLD-CH-0104 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-CPA-CH-0060 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-SAA-CH-2727 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-CPA-CH-0077 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-SAA-CH-3275 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-SAA-CH-3413 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-CPA-CH-0090 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-SAA-CH-3194 | Development House | 1 | Old |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|------|-------------|-------------------------------------|-----------------|-------------------|----------|-------------------|
| | | Office Chair leather wooden armrest | PCO-DSO-CH-0022 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-ORD-CH-014 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-ORD-CH-022 | Development House | 1 | Old |
| | | Office Chair swivel low back | PCO-DRD-CH-0037 | Development House | 1 | Old |
| | | Secretarial Chair | PCO-LIB-CH-0048 | Development House | 1 | Old |
| | | Secretarial Chair | PCO-CLD-CH-0076 | Development House | 1 | Old |
| | | Secretarial Chair | PCO-SAA-CH-1500 | Development House | 1 | Old |
| | | Secretarial Chair | UNENGRAVED | Development House | 1 | Old |
| | | Secretarial Chair | UNENGRAVED | Development House | 1 | Old |
| | | Office chair | UNENGRAVED | Development House | 1 | Old |
| | | Office chair | PCO-SAA-CH-2929 | Development House | 1 | Old |
| | | Office chair | ASORTED | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-PBO-CH-0050 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-SAA-CH-0175 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-SAA-CH-2198 | Development House | 1 | Old |
| | | Office Chair leather wooden armrest | PCO-SAA-CH-0272 | Development House | 1 | Old |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|------|-------------------|----------------------------------|-----------------|-------------------|----------|-------------------|
| | | Office chair wooden with cushion | PCO-SAA-CH-2031 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO-CPA-CH-0042 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO-LIB-CH-0081 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO-LIB-CH-0015 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO-DRS-CH-0013 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO1-2383 | Development House | 1 | Old |
| | | Office chair wooden with cushion | UNENGRAVED | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO-SAA-CH-1975 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO1-1557 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO1-1574 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO-SAA-CH-1620 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO-LIB-CH-0021 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO1-1537 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO1-1466 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO-IPS-CH-0031 | Development House | 1 | Old |
| | | Office chair wooden with cushion | PCO-SAA-OH-1610 | Development House | 1 | Old |
| | | | | | | |
| | Television | LG | PCO-ORD-TV-0014 | Basement 2 | 1 | Obsolete |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|-----------|-------------|-----------------|-----------------|------------|----------|-------------------|
| LOT 03 | | Grundig | PCO/ORD/TV/0012 | Basement 2 | 1 | Obsolete |
| | | Sony | PCO-CLD-TV-0014 | Basement 2 | 1 | Obsolete |
| | | Ikegami CMK1470 | PCO-ORD-TV-0015 | Basement 2 | 1 | Obsolete |
| | | Ikegami CMK1470 | PCO-ORD-TV-0026 | Basement 2 | 1 | Obsolete |
| | | Ikegami CMK1470 | PCO-ORD-TV-0025 | Basement 2 | 1 | Obsolete |
| | | Ikegami CMK1470 | PCO-ORD-TV-0024 | Basement 2 | 1 | Obsolete |
| | | SONY Trinitron | PCO-ORD-TV-0009 | Basement 2 | 1 | Obsolete |
| | | SONY BRAVIA | PCO-LLS-TV-0006 | Basement 2 | 1 | Obsolete |
| | | SONY BRAVIA | PCO-DSO-TV-0002 | Basement 2 | 1 | Obsolete |
| | | Panasonic | PCO-SPO-TV-0002 | Basement 2 | 1 | Obsolete |
| | | SAMSUNG | Not engraved | Basement 2 | 1 | Obsolete |
| | | LG | PCO-DRS-TV-0014 | Basement 2 | 1 | Obsolete |
| | | LG | PCO-LIB-TV-0008 | Basement 2 | 1 | Obsolete |
| | | SAMSUNG | PCO-SAA-TV-0023 | Basement 2 | 1 | Obsolete |
| | | SAMSUNG | PCO-LOP-TV-0006 | Basement 2 | 1 | Obsolete |
| | | SAMSUNG | Not engraved | Basement 2 | 1 | Obsolete |
| | | LG | PCO-COM-TV-0005 | Basement 2 | 1 | Obsolete |
| | | LG | PCO-OSO-TV-0002 | Basement 2 | 1 | Obsolete |
| | | SONY | PCO-DSO-TV-0001 | Basement 2 | 1 | Obsolete |
| | | LG | PCO-ORD-TV-0002 | Basement 2 | 1 | Obsolete |
| | | LG | PCO-FIN-TV-0017 | Basement 2 | 1 | Obsolete |
| | | SHARP | PCO-OTC-TV-0002 | Basement 2 | 1 | Obsolete |
| | | SONY | PCO-HRD-TV-0006 | Basement 2 | 1 | Obsolete |
| | SHARP | Not engraved | Basement 2 | 1 | Obsolete | |
| | LG | PCO-ATL-TV-0001 | Basement 2 | 1 | Obsolete | |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|---------------|-------------------|------------------|---------------------|------------|----------|-------------------|
| | | LG | PCO-ATL-TV-0002 | Basement 2 | 1 | Obsolete |
| | | PHILIPS | Not engraved | Basement 2 | 1 | Obsolete |
| | | LG | PCO-LIB-TV-0008 | Basement 2 | 1 | Obsolete |
| | | Samsung | PCO-SAA-TV-0023 | Basement 2 | 1 | Obsolete |
| | | Samsung | PCO-LOP-TV-0006 | Basement 2 | 1 | Obsolete |
| | | Samsung (big) | Not Engraved | Basement 2 | 1 | Obsolete |
| | | LG | PCO-COM-TV-0005 | Basement 2 | 1 | Obsolete |
| | | LG | PCO-OSO-TV-0002 | Basement 2 | 1 | Obsolete |
| | | Sony | PCO-DSO-TV-0001 | Basement 2 | 1 | Obsolete |
| | | LG | PCO-ORD-TV-0002 | Basement 2 | 1 | Obsolete |
| | | LG | PCO-FIN-TV-0017 | Basement 2 | 1 | Obsolete |
| | | Sharp (faulty) | PCO-OTC-TV-0002 | Basement 2 | 1 | Obsolete |
| | | Sony | PCO-HRD-TV-0006 | Basement 2 | 1 | Obsolete |
| | | Sharp | Not Engraved | Basement 2 | 1 | Obsolete |
| | | LG | PCO-ATL-TV-0001 | Basement 2 | 1 | Obsolete |
| | | LG | PCO-LLS-TV-002 | Basement 2 | 1 | Obsolete |
| | | Phillips | Not Engraved | Basement 2 | 1 | Obsolete |
| | | Grundig P37-5211 | PCO-LIB-TV-0005 | Basement 2 | 1 | Obsolete |
| LOT 04 | Amplifiers | TASCAM 302 | PCO7-0029 | Basement 2 | 1 | Obsolete |
| | | TASCAM 302 | ICT/CHOGM 2007/1050 | Basement 2 | 1 | Obsolete |
| | | TASCAM CD-A750 | PCO-SAA-AP-0003 | Basement 2 | 1 | Obsolete |
| | | DENON | ICT/CHOGM 2007/1036 | Basement 2 | 1 | Obsolete |
| | | AKAI | PCO7-0027 | Basement 2 | 1 | Obsolete |
| | | DENON | ICT/CHOGM 2007/1034 | Basement 2 | 1 | Obsolete |
| | TeleEye | TeleEye | Not engraved | Basement 2 | 1 | Obsolete |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|-------------------|---|--|------------------|------------|----------|-------------------|
| | SANSUI | SANSUI | PCO42-0007 | Basement 2 | 1 | Obsolete |
| | Speaker | HORN SPEAKER JACOBS | Not engraved | Basement 2 | 1 | Obsolete |
| | | | | | | |
| LOT 05 | Printers | Lenovo LJ2400 | PCO-ICT-PRT-0264 | Basement 2 | 1 | Obsolete |
| | | hp LaserJet 1010 | Not engraved | Basement 2 | 1 | Obsolete |
| | | hp LaserJet 1010 | Not engraved | Basement 2 | 1 | Obsolete |
| | | HP LASER JET P2015 | PCO-CLD-PR-0017 | Basement 2 | 1 | Obsolete |
| | | HP COLOR LASERJET CM1312 MFP | UNENGRAVED | Basement 2 | 1 | Obsolete |
| | | HP COLOR LASERJET CM1312NFI MFP | PCO-FIN-PR-0005 | Basement 2 | 1 | Obsolete |
| | | HP COLOR LASERJET CP2025 | PCO-DRS-PR-0017 | Basement 2 | 1 | Obsolete |
| | | HP SCAJET 5590 | PCO-SPO-SN-0001 | Basement 2 | 1 | Obsolete |
| | | HP COLOR LASERJET CM1312NFI MFP | PCO-FIN-PR-0017 | Basement 2 | 1 | Obsolete |
| | | CANON I-SENSY MF4430 | PCO-ORD-PC-0003 | Basement 2 | 1 | Obsolete |
| | | LENEVO SCANNER | PCO-LOP-SN-0001 | Basement 2 | 1 | Obsolete |
| | | KYOCERA ECOSYS- FS 2020D | PCO-SAA-PR-0124 | Basement 2 | 1 | Obsolete |
| | | KYOCERA ECOSYS- FS 2020D | PCO-SAA-PR-0281 | Basement 2 | 1 | Obsolete |
| | | HP LASERJET 100 COLOR MFP M175a | PCO-OTC-PR-0001 | Basement 2 | 1 | Obsolete |
| | | HP COLOR LASER JET CP2025 | PCO-FIN-PR-0015 | Basement 2 | 1 | Obsolete |
| | | HP LASER JET PRO 400 COLOR MFP M475 | PCO-FIN-PR-0008 | Basement 2 | 1 | Obsolete |
| | HP SCAJET AUTOMATIC DOCUMENT FEEDER | PC56-0001 | Basement 2 | 1 | Obsolete | |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|---------------|---------------------|---------------------------------|------------------|------------|----------|-------------------|
| | | | | | | |
| Lot 06 | Photocopiers | Nashua Tec MP 9001 Aficio | PCO-ORD-PC-0004 | Basement 2 | 1 | Obsolete |
| | | Nashua tee MP 9001 Aficio | PCO-ORD-PC-0003 | Basement 2 | 1 | Obsolete |
| | | Photocopier | PCO-CLD-PC-0002 | Basement 2 | 1 | Obsolete |
| | | Photocopier | PCO-LIB-PC-0003 | Basement 2 | 1 | Obsolete |
| | | Photocopier- Kyocera-FS 6525MFP | PCO-FIN-PC-0002 | Basement 2 | 1 | Obsolete |
| | | Rico Africio MP2510 | PCO-DSO-PC-0001 | Basement 2 | 1 | Obsolete |
| | | HP Laserjet 1010 Printer | S/N:CNFD633723 | Basement 2 | 1 | Obsolete |
| | | HP Laserjet 1010 Printer | S/N:CNFD633761 | Basement 2 | 1 | Obsolete |
| | | HP LaserJet P2015 | PCO-SAA-PR-0129 | Basement 2 | 1 | Obsolete |
| | | HP LaserJet P2015 | PCO-SAA-PR-0241 | Basement 2 | 1 | Obsolete |
| | | HP LaserJet P2015 | PCO-SAA-PR-0064 | Basement 2 | 1 | Obsolete |
| | | HP LaserJet P2015 | NOT ENGRAVED | Basement 2 | 1 | Obsolete |
| | | HP LaserJet 1320 | PCO-SAA-PR-0282 | Basement 2 | 1 | Obsolete |
| | | HP LaserJet 2400 | PCO-ICT-PRT-0293 | Basement 2 | 1 | Obsolete |
| | | Lenovo LaserJet 2400 | PCO-ICT-PR-0268 | Basement 2 | 1 | Obsolete |
| | Typewriter | S900 | PCO-CPS-BD-0002 | Basement 2 | 1 | Obsolete |
| | | | | | | |
| | Monitors | Dell | Not engraved | Basement 2 | 1 | Obsolete |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|-------------------|-------------|-----------------|-----------------|------------|----------|-------------------|
| LOT 07 | | hp | PCO-ICT-MT-0193 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-ICT-MT-0183 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-ICT-MT-0350 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-ICT-MT-0326 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-FIN-MT-0012 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-CPA-MT-0004 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-DSO-MT-0005 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-ICT-MT-0315 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-LIB-MT-0023 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-ORD-MT-0036 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-CLD-MT-0001 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-FIN-MT-0022 | Basement 2 | 1 | Obsolete |
| | | Dell | Not engraved | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-CPA-MT-0013 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-DRS-MT-0029 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-SAA-MT-0016 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-COM-MT-0006 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-LOD-MT-0008 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-SAA-MT-0037 | Basement 2 | 1 | Obsolete |
| | | Dell | PC08-0201 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-ICT-MT-0203 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-ICT-MT-0316 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-LLS-MT-0014 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-LLS-MT-0008 | Basement 2 | 1 | Obsolete |
| | hp | PCO-SAA-MT-0278 | Basement 2 | 1 | Obsolete | |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|------|-------------|-------------|------------------|------------|----------|-------------------|
| | | hp | PCO-ICT-MT-0332 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-SAA-MT-0311 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-DRS-MT-0039 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-DRS-MT-0002 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-SAA-MT-0001 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-SAA-MT-0053 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-SAA-MT-0026 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-ICT-MT-0050 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-ICT-MT-0024 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-SAA-MT-0389 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-FIN-MT-0031 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-DRS-MT-0033 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-DRS-MT-0012 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-LOP-MT-0002 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-ICT-MON-0247 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-ICT-MT-0204 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-LIB-MT-0025 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-COM-MT-0009 | Basement 2 | 1 | Obsolete |
| | | hp L1706 | PCO8-0283 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-SAA-MT-0031 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-SAA-MT-0245 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-SAA-MT-0174 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-OTC-MT-0004 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-DRS-MT-0009 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-ORD-MT-0021 | Basement 2 | 1 | Obsolete |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|------|-------------|-------------|-----------------|------------|----------|-------------------|
| | | Dell | PCO-ICT-MT-0151 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-SAA-MT-0100 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-SAA-MT-0109 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-CLD-MT-0033 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-ICT-MT-0028 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-ICT-MT-0218 | Basement 2 | 1 | Obsolete |
| | | hp | PCO-ICT-MT-0091 | Basement 2 | 1 | Obsolete |
| | | HP | PCO-ICT-MT-0091 | Basement 2 | 1 | Obsolete |
| | | HP V212a | PCO-ICT-MT-0172 | Basement 2 | 1 | Obsolete |
| | | Dell | PCO8-0311 | Basement 2 | 1 | Obsolete |
| | | HP V214a | Not Engraved | Basement 2 | 1 | Obsolete |
| | | Dell | Not Engraved | Basement 2 | 1 | Obsolete |
| | | HP 2011x | Not Engraved | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-CLD-MT-0031 | Basement 2 | 1 | Obsolete |
| | | Dell | Not Engraved | Basement 2 | 1 | Obsolete |
| | | Dell | PCO-CPA-MT-0030 | Basement 2 | 1 | Obsolete |
| | | HP | PCO-FIN-MT-0029 | Basement 2 | 1 | Obsolete |
| | | HP V214a | Not Engraved | Basement 2 | 1 | Obsolete |
| | | HP V214a | PCO-SAA-MT-0355 | Basement 2 | 1 | Obsolete |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|-------------------|-----------------|--------------------|-----------------|------------|----------|-------------------|
| | | HP V214a | PCO-CPA-MT-0026 | Basement 2 | 1 | Obsolete |
| LOT 08 | CPU | DELL OPTIPLEX 760 | PCO-SAA-PU-0110 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-PBO-PU-0002 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-LIB-PU-0014 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-DRS-PU-009 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-CLD-PU-0020 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-SAA-PU-0211 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-SAA-PU-0088 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-ICT-PU-0050 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-ICT-PU-0238 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-SAA-PU-0087 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-SAA-PU-0130 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-SAA-PU-0283 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 3020 | PCO-DSO-PU-0001 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 380 | PCO-ORD-PU-0038 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 745 | PCO-ORD-PU-0030 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-ORD-PU-0023 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 380 | PCO-DSO-PU-003 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 760 | PCO-SAA-PU-0044 | Basement 2 | 1 | Old |
| | | DELL OPTIPLEX 745 | PCO9-0287 | Basement 2 | 1 | Old |
| | | DELL VOSTRO 200 | PCO-SAA-PU-0375 | Basement 2 | 1 | Old |
| HP COMPAQ | PCO-SAA-PU-0038 | Basement 2 | 1 | Old | | |
| HP PRO CORE | PCO-SAA-PU-0181 | Basement 2 | 1 | Old | | |
| HP PRO CORE I3 | PCO-SAA-PU-0001 | Basement 2 | 1 | Old | | |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|---------------|-------------|------------------|-----------------|------------|----------|-------------------|
| | | HP PRO CORE | PCO-SAA-PU-0204 | Basement 2 | 1 | Old |
| | | HP PRO CORE I3 | PCO-CLD-PU-0030 | Basement 2 | 1 | Old |
| | | HP PRO CORE | PCO-SAA-PU-0211 | Basement 2 | 1 | Old |
| | | HP PRO CORE | PCO-SAA-PU-0225 | Basement 2 | 1 | Old |
| | | HP PRO CORE | PCO-SAA-PU-0147 | Basement 2 | 1 | Old |
| | | HP PRO CORE I3 | PCO-CLD-PU-0542 | Basement 2 | 1 | Old |
| | | HP PRO CORE I4 | PCO-CLD-PU-0013 | Basement 2 | 1 | Old |
| | | HP COMPAQ | PCO-FIN-PU-0001 | Basement 2 | 1 | Old |
| | | HP PRO I3 | PCO-CLD-PU-0003 | Basement 2 | 1 | Old |
| | | HP PRO I3 | PCO-CLD-PU-0002 | Basement 2 | 1 | Old |
| | | HP PRO CORE | PCO-SAA-PU-0154 | Basement 2 | 1 | Old |
| | | HP PRO CORE I3 | PCO-ICT-PU-0001 | Basement 2 | 1 | Old |
| | | HP PENTIUM D | PCO-ICT-PU-0056 | Basement 2 | 1 | Old |
| | | HP PRO CORE | PCO-SAA-PU-0205 | Basement 2 | 1 | Old |
| | | HP PRO CORE | PCO-SAA-PU-0030 | Basement 2 | 1 | Old |
| | | HP PRO CORE | PCO-SAA-PU-0263 | Basement 2 | 1 | Old |
| | | HP PRO CORE | PCO-SAA-PU-0182 | Basement 2 | 1 | Old |
| | | | | | | |
| LOT 09 | UPS | APC SMARTUPS 750 | PCO-ICT-UP-0041 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-ORD-UP-0010 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | Not engraved | Basement 2 | 3 | Obsolete |
| | | TRIPP- LITE | PCO-ICT-UP-0346 | Basement 2 | 1 | Obsolete |
| | | TRIPP- LITE | PCO-DRS-UP-0005 | Basement 2 | 1 | Obsolete |
| | | TRIPP- LITE | PC14-0281 | Basement 2 | 1 | Obsolete |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|------|-------------|-------------------|--------------------|------------|----------|-------------------|
| | | AEC | Not engraved | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-CPA-UP-0017 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-UP-0256 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-ICT-UP-0002 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-FIN-UP-0022 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-PU-0094 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | Not engraved | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-LOP-UP-0001 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-UP-0082 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-UP-0095 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | Not engraved | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-UP-0095 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-UP-0025 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-UP-0011 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-FIN-UP-0010 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-UP-0067 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-UP-0080 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-UP-0054 | Basement 2 | 1 | Obsolete |
| | | APC SMARTUPS 750 | PCO-SAA-UP-0108 | Basement 2 | 1 | Obsolete |
| | | AEG PROTAT ALPHA | Not engraved | Basement 2 | 1 | Obsolete |
| | | Dell Optiplex 760 | PCO-LOP-PU-0011 | Basement 2 | 1 | Obsolete |
| | | Dell Optiplex 760 | PCO-ICT-PU-0046 | Basement 2 | 1 | Obsolete |
| | | Dell Optiplex 760 | PCO-ICT-PU-0213 | Basement 2 | 1 | Obsolete |
| | | Dell Optiplex 760 | GOU/UNFP/UPFC/S-PD | Basement 2 | 1 | Obsolete |
| | | Dell Optiplex 380 | PCO-CPA-PU-0018 | Basement 2 | 1 | Obsolete |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS | |
|--------|-----------------|-----------------------|-----------------|-------------------|------------|-------------------|----------|
| | | Dell PrecisionT3500 | PCO-ICT-PU-0040 | Basement 2 | 1 | Obsolete | |
| | | Dell PrecisionT3500 | PCO-FIN-PU-0013 | Basement 2 | 1 | Obsolete | |
| | | Dell PrecisionT3500 | PCO-FIN-PU-0006 | Basement 2 | 1 | Obsolete | |
| | | Lenovo MT | PCO-ICT-PU-0459 | Basement 2 | 1 | Obsolete | |
| | | Hp Prodesk 3400 MT | PCO-SAA-PU-0013 | Basement 2 | 1 | Obsolete | |
| | | | | | | | |
| | | | | | | | |
| | Keyboards | DELL | N/A | | Basement 2 | 38 | Obsolete |
| | | MICROSOFT | N/A | | Basement 2 | 6 | Obsolete |
| | | LENEVO | N/A | | Basement 2 | 12 | Obsolete |
| | | ACER | PC11-016 | | Basement 2 | 1 | Obsolete |
| | | LOGITECH | Not engraved | | Basement 2 | 1 | Obsolete |
| | | TRUST | PCO-ICT-KB-0152 | | Basement 2 | 1 | Obsolete |
| | | HP | N/A | | Basement 2 | 17 | Obsolete |
| | | MOUSE | N/A | | Basement 2 | 14 | Obsolete |
| | IBM | | | Basement 2 | 1 | | |
| Cables | COMPUTER CABLES | Not engraved | | Basement 2 | Assorted | Used | |
| | | | | | | | |
| LOT 10 | | | | | | | |
| | Metallic Parts | ASORTED | Not engraved | Development House | Assorted | Old | |
| | | | Not engraved | Development House | 1 | Old | |
| | Tables | Wooden computer table | PCO-SAA-TB-0074 | Development House | 1 | Old | |
| | | Wooden computer table | PCO-SAA-DK-0478 | Development House | 1 | Old | |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|--------|------------------------|--|--------------------|-----------------------|-------------------|-------------------|
| | Assorted timber pieces | Wooden timber pieces | N/A | Development House | Assorted | Old |
| LOT 11 | Carpets | Woolen carpets | N/A | Basement 2 | Assorted | Old |
| | Woolen carpet (Red) | N/A | | Development House | 1 | Old |
| LOT 12 | Water Chiller | Carrier External Cooling System-30RA-240-B0006-PEE | 2X316415/12X316414 | Main Building Gardens | 2 | Old |
| LOT 13 | Coat Hangers | Wooden | PC21-0043 | | 1 | Used, Old |
| | | Wooden | PC21-0027 | | 1 | Used, Old |
| | | Wooden | PC21-0295 | | 1 | Used, Old |
| | | Wooden | PC21-0291 | | 1 | Used, Old |
| | | Wooden | PCO-LLS-CG-0001 | | 1 | Used, Old |
| | | Wooden | PC21-0066 | | 1 | Used, Old |
| | | Wooden | PC21-0143 | | 1 | Used, Old |
| | | Wooden | PCO21-0143 | | 1 | Used, Old |
| | | Wooden | PCO-LCS-CG-0004 | | 1 | Used, Old |
| | | Wooden | PC21-0035 | | 1 | Used, Old |
| | | Wooden | PC21-0260 | | Development House | 1 |

| ITEM | DESCRIPTION | TYPE/ MODEL | ENGRAVED CODES | LOCATION | QUANTITY | CONDITION/ STATUS |
|-----------|---|----------------------------------|-----------------|----------------------|----------|-------------------|
| | | Wooden | PCO-LCS-CG-0001 | | 1 | Used, Old |
| | | Wooden | PCO/LLS/CG/0010 | | 1 | |
| | NOTICE BOARDS | Flash wood | Not engraved | Development House | 1 | Used, Old |
| | | Flash wood | Not engraved | | 1 | Used, Old |
| | | Flash wood | Not engraved | | 1 | Used, Old |
| | | Soft Boards | Not engraved | | 3 | Used, Old |
| | WINDOW | Wooden | Not engraved | Development House | 1 | Used, Old |
| | BOOK SHELF | 3 Shelves | PCO-SAA-SH-0051 | Development House | 1 | Used, Old |
| | | 4 Shelves | PC22-0080 | | 1 | Used, Old |
| | | Book Shelf | Wooden | Development House | 1 | Used, Old |
| | WATER Heater- ARISTON Mpa 0.8 | WATER Heater- ARISTON Mpa 0.8 | | Development House | 1 | Used, Old |
| LOT 14 | Banner | PULL UP | Not engraved | Development House | 22 | Old |
| LOT 15 | Motor Vehicle ISUZU DMAX- MPATFS85HBH515540 Model 2011 | | | | | |
| LOT 16 | Motor Vehicle Tyres | | | Development House | | Used,Old |

List of Assets and Price Schedule

Disposal Reference Number: **POU/DISP/PB/22-23/00001**

Lot Number: _____

Name of Lot: _____

[Complete the currency of your bid. Complete the price for each item below for which you are bidding. Insert "No Bid" against any items for which you are not bidding. Authorise your bid prices in the signature block below.]

CURRENCY OF BID: _____

| Item No | Brief Description of Asset | Price |
|---------|---|-------|
| LOT 01 | Filing Cabinets | |
| LOT 02 | Chairs | |
| LOT 03 | Television | |
| LOT 04 | Amplifiers | |
| LOT 05 | Printers | |
| Lot 06 | Photocopiers | |
| LOT 07 | Monitors | |
| LOT 08 | CPU | |
| LOT 09 | UPS | |
| LOT 10 | Metallic Parts | |
| LOT 11 | Carpets | |
| LOT 12 | Water Chiller | |
| LOT 13 | Coat Hangers | |
| LOT 14 | Banner | |
| LOT 15 | Motor Vehicle ISUZU DMAX-MPATFS85HBH515540 Model 2011 | |
| LOT 16 | Motor Vehicle Tyres | |
| | TOTAL FOR LOT: | |

Bid Submitted By:

Signature: _____

Name: _____

Date: _____ (*DD/MM/YY*)

Address: _____

Tel No: _____

Part 3: Contract

Any resulting contract shall be placed using the contract agreement form below and shall be subject to the Government of Uganda General Conditions of Contract (GCC) for the Disposal of Public Assets, as attached.

Contract Agreement

Disposal Reference Number: _____

THIS AGREEMENT made this _____ day of _____, _____, between _____ of _____ (hereinafter referred to as “the Procuring and Disposing Entity”), of the one part, and _____ of _____ (hereinafter referred to as “the Buyer”), of the other part:

WHEREAS the Procuring and Disposing Entity invited bids for the disposal of Assets, viz., _____ and has accepted a Bid by the Buyer for the purchase of those Assets in the sum of _____ (hereinafter referred to as “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. This Agreement shall be subject to the Government of Uganda General Conditions of Contract for the Disposal of Public Assets (attached), except where modified herein.
2. The Buyer hereby covenants to pay the Procuring and Disposing Entity in consideration of the provision of the Assets, the Contract Price at the times and in the manner prescribed by the Contract.
3. In consideration of the payments to be made by the Buyer to the Procuring and Disposing as indicated in the Contract, the Procuring and Disposing Entity hereby covenants with the Buyer to release the Assets in conformity in all respects with the provisions of the Contract.

THE GENERAL CONDITIONS OF CONTRACT ARE MODIFIED AS FOLLOWS:

The location of the assets is _____.

The official to contact to arrange collection of the assets is _____.

Payment for the assets shall be made by the _____ day of _____

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Uganda on the day, month and year indicated above.

Signed by _____ (for the Procuring and Disposing Entity)

Name: _____ Position: _____

In the presence of:

Name: _____ Position: _____

Signed by _____ (for the Provider)

Name: _____ Position: _____

In the presence of:

Name: _____ Position: _____

General Conditions of Contract for the Disposal of Public Assets

1. Definition of Assets

The assets subject to this contract are as defined in the attached Description of Assets.

2 Condition of Assets

The Procuring and Disposing Entity shall sell the assets on an “as is, where is” basis and shall offer no warranty or guarantee as to the condition of the assets.

The Buyer shall assume full responsibility for the assets from the date and time of transfer and shall bear all costs and risks associated with the assets thereafter.

3. Payment

The Buyer shall make payment to the Procuring and Disposing Entity of the full Contract Price, as defined in the Agreement, within two weeks of the date of the Agreement. The Procuring and Disposing Entity shall issue a receipt for the payment.

Payment shall be made by any method acceptable to the Procuring and Disposing Entity and shall be considered to have been made on the date that it is credited to the Procuring and Disposing Entity’s account.

The Procuring and Disposing Entity may terminate this contract if the Buyer has failed to pay the full Contract Price within one week of the due date for payment.

4. Transfer of Assets

The location of the assets is as specified in the Agreement.

The Buyer shall have full responsibility and shall bear all risks and costs associated with the collection, dismantling, removal and transportation of the assets from the location defined above and shall bear and pay all associated costs.

The Buyer shall collect the assets within one week of the date of receipt by the Procuring and Disposing Entity of full payment for the assets.

The Buyer shall contact the official named in the Agreement, at the Procuring and Disposing Entity’s address, as specified in the Agreement, to arrange a date and time for the collection of the assets.

The Buyer shall sign a Handover Certificate, certifying receipt of the assets, at the time of transfer.

5. Corrupt Practices

It is the Government of Uganda’s policy to require that Procuring and Disposing Entities, as well as Bidders and Buyers for contracts for public assets, observe the highest standard of ethics during the disposal process and execution of such contracts.

In pursuit of this policy, the Procuring and Disposing Entity may terminate a contract for disposal if it at any time determines that corrupt, fraudulent, collusive or coercive practices were engaged in by representatives of the Procuring and Disposing Entity or of a Buyer, during the disposal process or the execution of that contract, without the Procuring and Disposing Entity having taken timely and appropriate action satisfactory to the Government of Uganda to remedy the situation.